# AI Policy for The Mace Reports

## 1. Purpose of This Policy

The Mace Reports uses technology to support efficiency, accuracy, and digital preservation. This AI Policy ensures that all uses of Artificial Intelligence (AI) on the platform uphold our standards of **truth, transparency, editorial integrity**, and **non-partisanship**.

This policy applies to:

- Legislative aides/reporters
- Editors
- All internal and external AI-assisted processes

# 2. Guiding Principles

Our use of AI is shaped by the following principles:

### 2.1 Truth & Accuracy

AI must never alter, fabricate, or distort factual legislative activities.
Human verification is mandatory for all AI-processed content.

### 2.2 Human Oversight

AI does **not** make editorial decisions.
Every AI-assisted task must be reviewed and approved by a human editor.

### 2.3 Non-Partisanship

AI cannot be used in ways that create bias, political influence, or unfair advantage for any legislator.

# 3. Approved Uses of AI

AI may be used on The Mace Reports **only** in the following ways:

### 3.1 Language Enhancement

- Grammar correction
- Readability improvement
- Removing verbosity or repetition

**All outputs require human review** to confirm accuracy.

# 4. Prohibited Uses of AI

AI **must not** be used for the following:

### 4.1 Fabrication of Legislative Activities

AI cannot:

- Generate fictional events
- Rewrite reports in ways that change meaning
- Create quotes or statements

### 4.2 Editorial Decision-Making

AI must not decide:

- What gets published
- What gets flagged
- What counts as verified information

### 4.3 Political Commentary or Sentiment

AI cannot:

- Predict political outcomes
- Provide opinions on lawmakers
- Assess performance or assign judgments

### 4.4 Image Manipulation of Legislators

AI cannot:

- Alter appearances
- Create misleading visuals
- Generate deepfakes or composites

Only clarity-enhancing edits are allowed.

# 5. AI Use by Legislative Aides/Reporters

Legislative aides may use AI tools *only* for:

- Grammar and clarity
- Headline suggestions
- Formatting

Aides **must not** use AI to create event descriptions.
All reports must reflect actual activities witnessed or verified by the aide.

Any AI-generated sentences included in submissions must be **factually accurate and confirmed** by the aide.

# 6. AI Use by Editors

Editors may use AI tools for:

- Language refinement
- Duplicate detection
- Consistency checks

Editors remain **fully responsible** for the final content and must not rely solely on AI suggestions.

# 7. Data Protection & Privacy

AI tools used on The Mace Reports must comply with:

- Nigeria Data Protection Regulation (NDPR)
- Global best practices for privacy and security

No personal data may be processed by AI without authorization.

# 8. Disclosure

When AI is used to support content—such as summaries or formatting—it should be disclosed internally in the editorial log.
AI will **not** be credited publicly in the published report unless required by institutional policy.

# 9. Accountability

Violating this AI Policy may result in:

- Report rejection
- Account suspension
- Revocation of contributor privileges

The Managing Editor and IHS-BiRD & L leadership oversee enforcement.

# 10. Policy Review

This AI Policy will be reviewed annually to align with:

- Technological advances
- Editorial improvements
- Ethical and legal standards